

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Community Area Transport Group			
	Date of meeting: Thursday 10th December 2020			
1.	Attendees and apologies			
	Present:	Cllr James Sheppard (Chair), Cllr Stewart Dobson, Cllr Jane Davies (Wiltshire Council); Cllr Jill Turner (West Overton & Fyfield PC); Cllr Mervyn Hall (Marlborough TC); Cllr Martin Phipps (Savernake PC); Cllr Vanya Body (Froxfield PC); Cllr Steve Campbell (Chilton Foliat PC); Cllr Sheila Glass (Ramsbury PC); Cllr Andrew George-Perutz (Berwick Bassett & Winterbourne Monkton PC); Cllr Jim Gunter (Broad Hinton & Winterbourne Bassett PC); Cllr John Hetherington (Ogbourne St Andrew PC); Cllr Bob Tanner, (Ogbourne St George PC); Cllr Sarah Chidgey (Baydon PC); Cllr Stephen Stacy (Avebury PC); Cllr Peter Morgan (Preshute PC); Karen Clay (Aldbourne PC); Steve Hind, Martin Cook, Andrew Jack (Wiltshire Council);		
	Apologies:	Cllr Nick Fogg (Wiltshire Council)		
2.	Notes of last meeting			

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		<p>The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 29th September 2020.</p> <p><i>Link can be found at</i> https://cms.wiltshire.gov.uk/mgChooseDocPack.aspx?ID=13140</p>		
3.	Financial Position			
		Finance sheet to be presented.	<p>SH presented the budget spreadsheet. It showed £36.00 remaining for 2020/21. SG asked why social distancing work came through CATG. SH replied that central government funding did not apply to these projects and that funding for this had come from MTC and MAB.</p> <p>VB asked for the bill to be sent to Froxfield PC. SH will bundle this with others and sent by the end of financial year, but figures are shown on spreadsheet.</p>	
4.	New process for logging requests for highway improvement schemes			
	<p>Wiltshire Council has now closed the online Issues system that was previously used to request new schemes for consideration by CATG and for Metrocounts. There are now new forms on the Wiltshire Council website. http://www.wiltshire.gov.uk/council-democracy-area-boards Once completed and agreed by the local town or parish council, new Highways request forms are to be sent to CATGRequests@wiltshire.gov.uk</p>			
5.	Top 5 Priority Schemes			
	<p>Following discussion of all projects currently being developed, the priority of remaining schemes was allocated. The letter given here reflects the new priority. SH stressed the need for the group to prioritise five projects to allow focus of limited time on those the group wants taking forward.</p>			

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a)	Kingsbury Street – Social distancing project	<p>Temporary scheme allowing two-way traffic to remain. This is due to be implemented early December.</p> <p>Funding from Town Council/ Area Board</p>	<p>SH said this is complete and in place and seems to be working. It will eventually need removing but this is within the costs.</p> <p>MH reported there were some negative comments, but it is working as hoped for.</p> <p>This can be removed from the list.</p>	
b)	Froxfield's Village Traffic Plan	<p>Construction of the western gateway completed June 2020. Commitment from the CATG to also progressing with the design of the eastern gateway. Request for construction to be complete by end of March 2021 before the change to the Area Board boundaries which will affect Froxfield.</p> <p>However it is understood that the majority of the 2020-21 allocation will be spent to complete the eastern gateway. Consideration by PC to increase contribution greater than 25% for the eastern gateway.</p> <p>Froxfield PC have agreed 25% contribution. Scheme details are being designed. Construction is likely to be from April onwards.</p>	<p>SH reported design work is ongoing. Construction is programmed in with contractors and due for April/May.</p> <p>VB said that Froxfield is looking forward to completion. She asked about the speed limit from The Pelican pub and changing from 50 to 40 and getting this in when the gates are constructed. SH said the limit will not change; the whole project is about getting drivers to slow down hence the traffic island, white gates and name plate. The Froxfield name plate will be on the island to act as gateway on way towards pub. There will be no speed limit sign on the eastern white gates.</p> <p>VB asked if the 40mph limit can be extended beyond the pub. SH recommended waiting to see how</p>	A

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			<p>well the new gates work before looking at this. SD recommended using SIDs throughout the village. This stays on list as A.</p>	
c)	<p>Issue 6874 Request for safety measures on A4361 near Winterbourne Bassett + Issue 7023 safety on the A4361 county boundary to Beckhampton.</p>	<p>Accidents on A4361 at Winterbourne Bassett mostly due to speeding and inadequate road markings. Parish council would like present white lines on section from Winterbourne Bassett towards Broad Hinton changed from single to double. Also stretch of road either side of the Winterbourne Bassett turning be reduced to 50mph This has been combined with 7023 to cover the A4361 from the county boundary through to Beckhampton roundabout.</p> <p>Atkins have completed the Speed limit review of the A4361 from the County boundary to Beckhampton. The report has been submitted for consideration. Once supported by the Parish Councils, the proposal can be formally advertised. The cost estimate for implementation including the advert for traffic order will be approx. £13k and this is too high for the current financial year. Agreement to proceed through CATG required before advert. PC contributions to be agreed.</p> <p>CATG have agreed to proceed with the speed limit. Costs for the advert process will be £3k and agreement is required for how this cost is to be shared between the Parish Councils.</p>	<p>The speed limit change has been agreed between BB&WM and Avebury PCs. This will lower the speed to 50mph from Beckhampton roundabout to north of the Berwick Bassett S-bends. There was discussion about when the work could progress. There is no CATG funding to allow the advert to go ahead now. It was agreed that to progress this, BB&WM and Avebury would fund the costs now and in 2021/22 be reimbursed for this, minus their usual 25% contribution. JG reported that Broad Hinton PC is not happy with the results of the review and have taken this up with Cllr Bridgit Wayman. He asked if Atkins had consulted with the WHS Officer about the speed limit review? SH replied that it's not the case that Highways would do that. SS mentioned that both the National Trust and English Heritage support reduction in speed limits.</p>	A

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			This work remains priority A.	
d)	6373 Move 30mph sign further out of Aldbourne on C189	<p>Moving 30mph sign further out of Aldbourne on C189 can be linked to the request to move a 30mph sign at Baydon and combine the traffic order. Proposal submitted to Aldbourne PC for approval. Once approved the traffic orders will be advertised. Total estimate include traffic order is around £3000. Aldbourne PC and Baydon PC will each contribute 12.5%.</p> <p>Aldbourne PC have approved proposal received but have requested an additional horse warning sign leaving the village towards Baydon.</p> <p>Following CATG approval the speed limit has been submitted to Traffic Orders Team for processing. The scheme is on advert from 3rd Sept to 28th Sept. No comments received. The details for the works package are being prepared for implementation.</p>	<p>This work has bundled together the different items, including the horse warning sign in Aldbourne. The package is being prepared to be given to the contractor in January for programming.</p> <p>This work still needs to be priority A until completion.</p>	A
e)	8-19-10 Marlborough, Frees Avenue Traffic speed and pedestrian safety.	<p>Site meeting undertaken.</p> <p>Request to increase the length of the speed limit. However, for this to be achieved a further speed limit review will have to be undertaken as part of the justification process. Cost of speed limit review £2500.</p> <p>Marlborough TC support for a further speed limit review. Contribution of £625 agreed.</p> <p>£1875 Area Board contribution agreed.</p>	<p>Review has not been undertaken. Atkins have a backlog due to Covid-19 and needing two people in a vehicle. However, it should be going ahead soon. SD was worried that the football and rugby seasons will be over before the review is taken and the young players will not be protected. JS was disappointed about Atkins. MH echoed what was said already.</p>	A

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		Survey request sent to Atkins. Issues with the Covid-19 restrictions and current lockdown are causing delay with progress.	Stays as priority A	
f)	Issue 7027 New double yellow lining on B4003	<p>To refresh the existing double yellow lining and create new double yellow lines on the entire length of the B4003. This cannot be undertaken until construction of the lay-bys have been agreed and completed in conjunction with the National Trust.</p> <p>Construction method for the lay-bys to be finalised and timing for implementation to be discussed. Martin Cook, Stephen Stacey, National Trust.</p> <p>Stephen Stacey to discuss possible timings for waiting restrictions within the Countywide programme with Jamie Mundy.</p> <p>SH to discuss possible layby locations and construction process with Martin Cook to determine if the waiting restrictions could be implemented before the layby construction.</p> <p>Construction improvement to lay-by unlikely to take place soon due to construction issues and costs. Waiting restrictions could be extended to edge of existing lay-by and then reviewed when improvements have been undertaken. Costs if this is undertaken through CATG would be around £2500 including the advert procedure.</p> <p>'Primrose' yellow lines required within the World Heritage site agreed to be implemented initially.</p>	<p>JS suggested this is promoted to priority A but SH felt that in wet weather lining is hard to put down and does not last. SS would like to see this go ahead and has contacted Jamie Mundy in Street Works. The construction principles for the layby have been agreed with National Trust and stakeholders. JD wanted this promoted. SH agreed that the advert process for the waiting restrictions can progress, the weather will have improved when it is time for work to begin on the ground. This is promoted to priority A.</p>	A

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6.	Other Priority schemes		
a)	<p>8-19-1 Request for new pedestrian crossing at Marlborough High St.</p>	<p>Marlborough Town Council supports and endorses the petition requesting a pedestrian crossing in Marlborough High Street and will seek further expert advice in order to make supporting recommendations.</p> <p>Consideration has been given to possible formal crossings in Kingsbury St by Patten Alley and across the High St by the White Horse bookshop. Both of these locations are unsuitable for a formal crossing.</p> <p>Site meeting undertaken. Consideration to be given to an informal crossing enhancement across Kingsbury St towards the steps at the front of the Town Hall.</p> <p>Scheme details, including design and costs, to be proposed to Town Council and implementation costs including traffic management required. This is removed from priority list until temporary social distancing schemes are no longer necessary.</p>	<p>MH agreed that with the social distancing measuring in place, this can remain on the list until they are taken down, then reconsidered. SH agreed with this.</p> <p>JD wanted a crossing to be looked at within the town-wide traffic strategy that has been mentioned.</p>
b)	<p>Issue 5190 Request for safety works at London Rd, Marlborough.</p>	<p>Further to resurfacing the climbing lane has been removed and the de acceleration lane for the turning into the hospital increased.</p> <p>Overtaking issues have improved, however there are problems with getting in and out of the hospital junction. A topo survey would cost around £1500 -£2000. MH to discuss acceptable contribution with Marlborough TC and Savernake PC for survey. Savernake PC are prepared to contribute 25% for a topo survey.</p>	<p>SH described a revision of the layout at the hospital junction. MP requested a topo survey to help to slow traffic through Forest Hill. He described the potential hazard. Area Board funding might be available for work here. SH said that work could involve redesigning the junction, which would be very expensive. MP</p>

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		Topo survey to be prioritised.	<p>wanted to find a way to bring speed limit down to 40mph. JD asked if white gates could go on land beside the road which is not Highways' verge and if an assessment of safety at the junction could happen. MC replied that white gates could go at the entrance to the 50mph limit. The verge is not Highways', so permission from the landowner would be needed and they would need to source their own gate. MP felt this could be looked at but MC pointed out traffic management would be needed when being installed. JS asked if a topo survey would influence the speed limit. SH said no, this is a topographic survey to look at the land situation if the hospital junction was to be re-modelled, but it has no bearing on vehicle speeds. It was agreed to hold a site visit with all parties to look at situation and possible solutions.</p>	
c)	6614 Request for No Parking measures on A4 at Fyfield	Vehicles, including HGVs, park on both sides of the road on the A4 at the filling station at Fyfield. This causes an obstruction and can be dangerous when other vehicles try to pass them on the opposite side of the road. The PC would like	JT is liaising with Jamie Mundy but there appears to be a backlog.	

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		new markings to stop vehicles parking at the sides the A4. JT to contact Jamie Mundy for update.	SS was able to say the work will go ahead at the same time as on the B4003	
d)	Issue 6784 Request for new signage location for new SID	<p>Marlborough TC is keen to reduce speeding in the town and are looking at buying SIDs to deploy on a rotational basis. There are no suitable columns on Kingsbury St to install a SID. It has been suggested that if a new warning sign is installed at a location on Kingsbury St, it could also be suitable for the SID. CATG agrees to wait until new 20mph limit is installed in case a new post for a repeater sign become available.</p> <p>20mph limit should be allowed to run for 6 months. SH to check if there is a suitable post already installed that could be used for a SID.</p> <p>One of the existing lighting columns may be suitable. MH is happy to trial using a light column. SH recommends checking with residents.</p>	<p>MH described that Marlborough TC has a quote to install a new post that cost more than the price of the SID! MC wondered if a quote through CATG would come up cheaper?</p> <p>SH has identified a suitable post on Kingsbury St, but this is close to a private window and agreement might be needed. SH will send images to MTC.</p>	
e)	TAOSJ – Marlborough St Mary's School	<p>Concerns for pupil safety at George Lane by Marlborough St Mary's School. More pupils and parents cross George Lane, both near Duck's Meadow and Van Diemen's Lane. Crossing assessment undertaken and new pedestrian crossing approved. Installation will be over 2020/21 and 2021/22.</p> <p>Action is with TAOSJ. CATG to keep watching brief on this.</p>	<p>AJ updated on information about this project. The design is being developed now but installation of the new crossing will go ahead in the new financial year.</p> <p>JD asked about widening the path at Van Diemen's Close. This could be complicated with possibly several landowners. This has not yet been raised as a CATG request.</p>	

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f)	<p>8-19-2 Place a sign(s) at the entrance to Manton Hollow advising 'No Through Road'.</p>	<p>Manton Hollow is a no through road that appears on many maps and sat-navs as a through road. It is a regular occurrence that cars and HGVs attempt to turn in the very restricted turning area at western end of the southern arm of Manton Hollow. This has resulted in damage to the two houses that front on to the turning area.</p> <p>A 'No through road' sign' is already installed at junction of Downs Lane with A4. PC have requested another sign is installed at the junction of Downs Lane and Manton Hollow.</p> <p>PC to obtain facts on frequency of HGV's turning in Manton Hollow.</p>	<p>PM described this issue and the higher priority for it due to a new planning permission at Manton Estate. This includes HGVs at Downs Lane. PM describes the need for the sign.</p> <p>SD supported the unsuitability for HGVs and need for signage here. SH said this could be progressed as a signage request if fully funded by the Town Council and the principle is agreed through the CATG. PM will follow this up.</p>	
g)	<p>8-19-4 Speed limit review at western end of Chilton Foliat (changed from 'Relocate 30mph limit at western end of Chilton Foliat').</p>	<p>This request does not meet the criteria for a 30mph limit which requires 3 frontages/ 100m. A speed limit review costing £2500 would give further information on whether a 40 or 50mph limit would be appropriate.</p> <p>PC have agreed 25% of costs for speed limit review when prioritised, with anticipation of a 40 or 50mph limit in advance of the existing 30mph limit.</p>	<p>SC describes this has not met the criteria to move the 30mph sign, they now want a 40mph gateway and will be carrying out Community Speedwatch there.</p>	
h)	<p>8-19-5 Horse warning signs along A4 at North Farm.</p>	<p>Approx. cost for two warning signs £500- £600.</p> <p>PC have agreed to fund depending on confirmation of cost following further investigation of solution. CATG have agreed to support this proposal.</p> <p>Detailed cost estimate £448.31</p>	<p>SH said this can go ahead if the parish can pay 100%. JT confirms the landowner is happy to pay for signs on their own land. SH to write to JT to confirm. JT asked about the World Heritage Site and if this made any difference?</p>	

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i)	8-19-6 Right of Way PRES12 at junction with A4 at Clatford – request for barrier	A solution can be investigated if prioritised.	PM describes the need for a barrier at the bottom of this footpath, where it meets the A4 and will help to improve safety for pedestrians. JD wanted this prioritised and SD supported this. JS suggested this becomes the 1 st reserve project and CATG agreed.	A 1 st reserve.
j)	8-19-7 A346 Cadley – request for speed limit review, signing and gates.	A solution can be investigated if prioritised. PC have agreed to fund signing element depending on confirmation of cost following further investigation of solution. CATG have agreed to support this proposal. Detailed cost for signs £713.92	MP said the parish is looking for positions for this new signage and that they are happy with this cost.	
k)	8-19-8 A346 Cadley – traffic lights on A4	Traffic modelling for junction would be required. CATG have approved in principle traffic modelling for Marlborough.	MH described how traffic can back up to Cadley from Marlborough, due to traffic through town being controlled by 5 mini roundabouts. He felt better modelling of traffic might come up with a different, better solution to allow traffic to flow more smoothly. SD agreed and wanted a detailed traffic survey but wondered if there is also a quicker solution. JD mentioned the traffic monitoring carried out as part of the air quality work in the town.	

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			JS wanted to bring in Cllr Bridget Wayman to speak with Marlborough TC about solutions and a way forward.	
l)	8-19-9 Pedestrian crossing signs on C6 Ramsbury	Approx cost for two warning signs £500- £600 PC have agreed to fund depending on confirmation of cost following further investigation of solution. CATG have agreed to support this proposal. Detailed cost for signs £568.53	SG said how Ramsbury PC need to agree these costs and get installed through Mark Stansby in Highways. SG mentions the high cost of small work like this and JS agreed to write to Highways on CATG's behalf.	
m)	8-19-11 Aldbourn, request for virtual footway	To be prioritised.	Aldbourn PC would still like this work to go ahead.	
n)	8-19-13 Chilton Foliat, request for 'unsuitable for HGV's signing	Signing and costs agreed.	SC reported Chilton Foliat PC is meeting with Highways to take this forward. This can be removed from the list.	
o)	8-20-1 Lockeridge, pedestrian safety Eckhard(Ivy) Lane	To be prioritised	JT described the need for barriers at this steep hill, or some other kind of warning. JS asked that JT liaise with SH over this request.	
p)	8-20-2 Ogbourne St George, Request for historic signs	Not discussed as there was no representation at the meeting	BT said that this work can be left for now. Other work is going on in parallel to look at speed and a possible 20mph limit. Metrocounts are going in on 9 th December and they will inform the way forward.	

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			The PC is trying to reduce speed and get white gates installed.	
q)	8-20-4 Manton – A4 Road safety and traffic calming	PC to break proposal into smaller separate schemes.	MH confirms this is a request through PM and Preshute PC. PM said that this is a request to move the 40mph limit out to the town boundary. JS wanted PM to liaise with Marlborough TC over this request.	
7.	New Requests / Issues			
a)	8-20-5 West Overton – village name plate replacement, Church Hill	Maintenance?	MC said that he can take this on and can be removed from this list.	
b)	8-20-6 Ogbourne Maizey- 20mph speed limit assessment	PC funded	JH reported that Metrocounts have been requested in the village and these will inform this project going forward. The PC is prepared to pay 100% of this, so can work proceed quickly? SH responded that it will still take his time to progress, so the project still needs to within the top 5 CATG priorities. If it will be no cost to CATG, it could be prioritised early?	

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c)	8-20-7 A4 Manton to Beckhampton safety audit		<p>JT confirmed that Preshute, Kennet Valley, East Kennet and Avebury parishes have come together to look at this jointly and are looking at a substantive scheme bid for this work.</p> <p>SH points out that funding from the Substantive scheme fund is not suitable for this type of project. JS felt there needs to be another officer able to support SH on bigger projects.</p>	
d)	8-20-8 Ramsbury – speed limit consideration- C6 east of village		<p>SG said speeds will be tested via a Metrocount but given the cost of the speed limit review and advert process, she did not know if Ramsbury PC would take this further.</p>	
8.	Other items			
a)	Town and Parish Councils to consider carefully about proposing too many new requests as the available 2020-21 budget is likely to be very limited due to the commitments at Froxfield.			

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b)	To consider how to approach a town-wide, strategic traffic survey for Marlborough, possibly to include other nearby parishes	Many felt that carrying out a strategic study into traffic through Marlborough town would help to give a clear picture on vehicle volumes and flow and would help to provide longer-term solutions to traffic issues. SH stated this would be an expensive process and beyond the budget of CATG. No way forward was agreed at this meeting.	
9.	Date of Next Meeting: 10.00am on Thursday 4th March via Teams.		

Marlborough Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.
 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

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6. Safeguarding implications